

SD DEMS

SAN DIEGO COUNTY DEMOCRATIC PARTY

BYLAWS

Contents

ARTICLE I.	NAME AND PURPOSE	5
Section 1.	Name	5
Section 2.	Purpose	5
Section 3.	Conflict of Interest Disclosure	5
Section 4.	Consistency with Statutory Law	5
Section 5.	Areas	5
ARTICLE II.	MEMBERSHIP	5
Section 1.	Membership	5
Section 2.	Duties of Membership	9
Section 3.	Terms of Office	9
Section 4.	Oath and Dues	10
Section 5.	Prohibition on Dual Membership	11
ARTICLE III.	VACANCIES AND REMOVALS	11
Section 1.	Definition of Vacancy	11
Section 2.	Replacement	11
Section 3.	Role of Alternate During Vacancy	12
Section 4.	Removal by Lack of Attendance	12
Section 5.	Removal by Endorsement of a non-Democratic Candidate	13
Section 6.	Removal for Cause	13
Section 7.	Credentials Challenge Procedure	14
Section 8.	Ethics Complaints and Removal for Cause Procedure	15
Section 9.	Censure	17
ARTICLE IV.	OFFICERS	18

Section 1.	List of Officers and Membership Requirements	18
Section 2.	Elections	18
Section 3.	Removal of Officers	20
Section 4.	Vacancies	20
Section 5.	Duties of Officers	22
A.	The Chair	22
B.	The Area Vice-Chairs	22
C.	The Secretary	23
D.	The Controller	23
E.	The Director of Administration	24
F.	The Director of Clubs	24
G.	The Director of Grassroots Organizing	25
H.	The Immediate Past Chair	25
I.	The Chair Pro-Tem	25
Section 6.	Auxiliary Authorities	25
A.	The Treasurer	25
B.	The General Counsel	26
C.	The Parliamentarian	26
D.	The Media Relations Coordinator	26
ARTICLE V.	MEETINGS	26
Section 1.	Number of Regular Meetings	26
Section 2.	Area Meetings	27
Section 3.	Special Meetings	27
Section 4.	Credentialing	27
Section 5.	Quorum	27
Section 6.	Participation and Voting	27
Section 7.	Motions	27
Section 8.	Notice	28
ARTICLE VI.	CAUCUSES	28
Section 1.	Legislative Caucus	28
A.	Definition	28
B.	Vacancies	28

ARTICLE VII.	AREAS	28
Section 1.	Definition	28
Section 2.	Membership	28
Section 3.	Coherence	28
ARTICLE VIII.	EXECUTIVE BOARD	29
Section 1.	Membership	29
Section 2.	Duties	29
Section 3.	Meetings	29
Section 4.	Voting	29
Section 5.	Quorum	29
ARTICLE IX.	COMMITTEES	29
Section 1.	Definition	29
Section 2.	Standing Committees	30
Section 3.	Special Purpose Committees	30
Section 4.	Ad Hoc Committees	31
ARTICLE X.	DEMOCRATIC ORGANIZATIONS	31
Section 1.	Definition and Purpose	31
Section 2.	Authorization	31
Section 3.	Requirements	32
Section 4.	Suspension, Revocation and/or Denial of a Club or Coalition's Charter.	33
Section 5.	Affiliated Organizations	34
ARTICLE XI.	ANNUAL BUDGET	34
Section 1.	Fiscal Year	34
Section 2.	Budget Process	34
ARTICLE XII.	REQUIREMENTS FOR EXPENDITURES	35
Section 1.	Budgeted Expenditures	35
Section 2.	Unbudgeted Expenditures	35
ARTICLE XIII.	ENDORSEMENTS	35
Section 1.	Resolutions	35
Section 2.	Nonpartisan Candidates and Ballot Proposition/Initiatives	35
Section 3.	Notice for Endorsement and Recommendation Meetings	36
Section 4.	Ratings for Democratic Candidates	37

Section 5.	Recision of Endorsements, Positions, or Ratings	37
Section 6.	Rules Concerning Candidates	38
Section 7.	Rules Concerning Endorsements by Chartered Clubs	38
ARTICLE XIV.	Elected Officials	38
Section 1.	Vote of No Confidence	38
Section 2.	Request for Resignation	39
Section 3.	Removal of Friendly Incumbent Endorsement Designation	39
ARTICLE XV.	Democratic State Central Committee (DSCC) Delegation	39
Section 1.	DSCC Appointment	39
Section 2.	Term and Vacancies	40
ARTICLE XVI.	RULES	40
Section 1.	Amendment of the Bylaws or Policies and Procedures	40
Section 2.	Robert’s Rules of Order	40

ARTICLE I. NAME AND PURPOSE

Section 1. Name

The name of This Committee is the San Diego County Democratic Party Central Committee (the Central Committee). The Central Committee is a committee within the meaning of California Government Code and Elections Code. The Central Committee may refer to itself as the San Diego County Democratic Party (SDCDP). These Bylaws refer to the Central Committee as This Committee. The use of the name and/or logo of the San Diego County Democratic Party is reserved solely for use by those with permission from the Chair of This Committee.

Section 2. Purpose

The purpose of the Central Committee is: to promote the growth and development of the Democratic Party; to actively support ballot measure propositions as long as they do not conflict with positions adopted by the Democratic State Central Committee; to actively support and elect Democratic candidates, including candidates for nonpartisan offices; and to carry out Democratic Party campaigns consistent with the Democratic State Central Committee.

Section 3. Conflict of Interest Disclosure

A member of This Committee must disclose any actual or potential material financial interest while addressing a Central Committee Meeting, Executive Board Meeting, Area Caucus Meeting, or other official meetings in whole or in part of This Committee, or through written disclosure when communicating through mail, e-mail, or other digital communication, primarily directed towards members of This Committee. The disclosure must include, that said member, the spouse of the member, or the domestic partner of the member has an actual or potential material financial interest in advocating for or against a candidate or any initiative.

Section 4. Consistency with Statutory Law

These Bylaws shall, to the extent consistent with applicable law, govern the organization, operation, and function of the Central Committee. The policies, procedures, and rules for the governance and operation of the Central Committee shall be set forth in the Policies and Procedures.

Section 5. Areas

In order to create a more efficient and effective organization, the Central Committee shall be divided into four regions as set forth in Article VII. While the purpose and intent of this action is to make the Central Committee responsive to the unique characteristics of each area, there shall be uniformity of policy and principle in all areas to ensure coherence.

ARTICLE II. MEMBERSHIP

Section 1. Membership

- 35 A. All members shall be registered to vote as Democrats in San Diego County.
- 36 B. There shall be seven (7) classes of membership: Public Ballot, Ex-Officio, Designated,
37 Appointed, Alternate, Lifetime, and Associate:
- 38 1. Public Ballot members, who are qualified to serve pursuant to the Election Code of
39 California and are elected in partisan Presidential Primary Elections to represent
40 their Assembly District on This Committee.
- 41 2. Ex-Officio members:
- 42 a. Ex-Officio members of This Committee shall be the following if they reside in and
43 are registered to vote in San Diego County:
- 44 1) Incumbent office holders referenced in Article II, Section 2, a, of the Bylaws of
45 the California Democratic Party (CDP) who are registered as Democrats
46 including statewide officers, Superintendent of Public Instruction, Members of
47 the State Board of Equalization, Members of the State Legislature, Members
48 of the United States Senate, Members of the United States House of
49 Representatives;
- 50 2) The highest finishing registered Democrat in the most recent election for the
51 offices in the previous paragraph determined as follows:
- 52 a) The registered Democrat in a voter-nominated election who received the
53 highest number of votes in the general or special election;
- 54 b) Should there be no registered Democrat among the “top-two” in the
55 general or special election, the registered Democrat who received the
56 highest number of votes in the top-two open primary;
- 57 c) Should there be no registered Democrat or should the highest finishing
58 Democrat decline to serve, the Ex-Officio position will be treated as a
59 vacancy and filled as an Appointed position in accordance with these
60 Bylaws.
- 61 3) Ex-Officio members shall be entitled to the same rights and privileges as
62 Public Ballot members of This Committee.
- 63 b. Incumbent office holders of, and the most recent voter-nominated Democratic
64 candidate for, the United States House of Representatives, the State Board of
65 Equalization, the State Senate, and the State Assembly, whose districts extend
66 into San Diego County, but who are themselves not registered to vote in San
67 Diego County, shall have the right to appoint a voting alternate, provided such an
68 alternate is registered to vote as a Democrat in San Diego County.

- 69 3. Designated members:
- 70 a. Designated members shall be the following if they reside in and are registered to
- 71 vote in San Diego County:
- 72 1) Statewide Chairs, Co-Chairs, or Presidents of CDP standing committees,
- 73 chartered statewide Democratic Party Organizations, or CDP Caucuses;
- 74 2) Members of the Democratic National Committee;
- 75 3) State Officers of the California Democratic Party;
- 76 4) Assembly District Representatives to the Executive Board of the CDP
- 77 (hereinafter ADEM EBoard Member);
- 78 5) The most recent Chair of This Committee who is a different individual from
- 79 the Current Chair unless they are already a Voting member;
- 80 6) The Director of Clubs unless they are already a Voting member;
- 81 7) The Director of Grassroots Organizing unless they are already Voting
- 82 member.
- 83 b. Designated members shall be entitled to the same rights and privileges and have
- 84 the same responsibilities as Public Ballot members of This Committee.
- 85 4. Appointed members of This Committee are members appointed to fill Public Ballot or
- 86 Ex-Officio vacancies within the body in accordance with Article III, Section 1, B on
- 87 filling vacancies for This Committee. Appointed members shall be entitled to the
- 88 same rights and privileges and have the same responsibilities as Public Ballot
- 89 members of This Committee.
- 90 5. Alternate members, who are appointed by Public Ballot, Ex-Officio, Designated, or
- 91 Appointed members of This Committee.
- 92 a. Alternates shall be registered in San Diego County in the same district their
- 93 appointer represents on This Committee. Notice of appointment plus payment of
- 94 the dues shall be recorded with the Secretary before the Alternate may serve.
- 95 b. An Alternate shall have all the rights of the appointer, except voting in the Central
- 96 Committee meetings when their appointer is present and the power of
- 97 appointment, when the appointer is absent.
- 98 c. An Alternate serves at the pleasure of their appointer or may be removed from
- 99 This Committee under the conditions of Article III.
- 100 6. Lifetime members, who are nominated by the Chair and approved by the body.
- 101 Lifetime membership is an honorary position with the right to vote.

- 102 7. Associate members have an organizational role in the County Democratic Party and
103 are not already members in another membership class. Associates members may be
104 appointed by a Club, through the GO Team, by the Executive Board, or by these
105 Bylaws. Associate members' voting rights are limited to their designated Area
106 meetings; they have the right to speak at Central Committee meetings.
- 107 a. A President of a chartered Democratic Club or Coalition with twenty (20) unique
108 voting members, and the GO Team Regional and Countywide Coordinators, are
109 Associate Members of This Committee. If a Club or Coalition President is already
110 a member, chooses not to serve, or becomes a member in a different class, the
111 club or coalition may choose to appoint a different Associate to serve their term
112 using the process defined in the club's bylaws. When chartering, all clubs will
113 designate the Area that the club will caucus with and the club's primary Associate
114 Member will serve in that Area for the purposes of quorum and voting.
- 115 b. Affinity clubs that would like to have representation in more than one Area shall
116 petition This Committee to add Club Associate positions with the rationale for
117 added Area representation. If the position is approved by This Committee, said
118 position would be filled according to the club's bylaws for filling SDCCDP
119 representative positions with a club member who is registered to vote in the
120 Area. Any additional positions extinguish if the appointee does not fulfill their
121 participation duties in the area or if the club ceases to be chartered.
- 122 c. EBoard Appointed Associate members shall be subject to acceptance by the
123 Executive Board. Candidates for Associate membership may be recommended
124 for consideration to the Executive Board by the Chair or by the Vice Chair for
125 their specific Area. The Chair must provide at least thirty (30) days advance
126 notice to the Area Vice Chair. If the Associate member ceases to be a registered
127 voter in the Area, their Associate membership extinguishes.
- 128 d. A member serving in a Central Committee ratified organizational role as an
129 Officer, a Standing Committee member, or as a SDCCDP DSCC Executive Board
130 member, who loses their membership eligibility after attending at least one
131 meeting in that role, shall become an Associate Member for as long as they are
132 serving in that role or the duration of the current biennial term whichever comes
133 first. A DSCC Delegation member who is appointed to and has begun their
134 services on a CDP standing committee will be provided an Associate Member
135 position with the same provisos.
- 136 C. Any member who wishes to exercise membership rights, including the right to appoint an
137 Alternate member, must meet the dues requirement of This Committee.
- 138 D. All members are members of This Committee's Legislative Caucus where they are
139 registered to vote and a member of This Committee's Area Caucus as defined in Article
140 VII of these Bylaws.

141 E. The Voting members of This Committee are the Public Ballot, Ex-Officio, Designated,
142 Appointed, and Lifetime members. The names of the voting members will be publicly
143 available via the SDCDP Website.

144 Section 2. Duties of Membership

145 A. It is the duty of Public Ballot, Ex-Officio, Designated, and Appointed members to attend
146 the regular, endorsement, and special meetings of This Committee and to notify their
147 Alternate when they cannot attend.

148 B. It is the duty of Alternate members to attend the regular, endorsement, and special
149 meetings of This Committee whenever their appointer is not able to attend.

150 C. The duties of all members are to:

- 151 1. Attend the regular, endorsement recommendation, and special meetings of their
152 individual Areas.
- 153 2. Attend the special meetings of their Legislative Caucuses.
- 154 3. Serve on SDCDP committees.
- 155 4. Share in the responsibility of raising money for the SDCDP.
- 156 5. Participate in the candidate endorsement process.
- 157 6. Assist the SDCDP in communicating with and reaching out to Democrats.
- 158 7. Support endorsed Democratic candidates endorsed by the SDCDP or the California
159 Democratic Party.
- 160 8. Share the general duties of building and supporting the Party.
- 161 9. Be familiar with the Bylaws and Policies and Procedures of the Party.
- 162 10. Be familiar with the races on the ballot prior to an endorsement or recommendation
163 meeting.
- 164 11. Review their Central Committee and Area communications.
- 165 12. Report any changes to their voter registration, membership eligibility, or contact
166 information within fourteen (14) days of the change.

167 Section 3. Terms of Office

168 A. The current Chair of This Committee shall administer the Oaths of Office to incoming
169 Central Committee members.

170 B. The terms of office of the Central Committee members, with the exception of the
171 Executive Board and ADEM EBoard Members, shall:

- 172 1. Begin at the Biennial Organizational Meeting in their Area in January following
173 certification of the State Primary Election by the Registrar of Voters, and
- 174 2. Continue as long as they continue to meet their membership qualifications and
175 expire when the Oaths of Office are administered to their successors.

- 176 C. The terms of the Executive Board as officers begin at the end of the Biennial
177 Organizational Meeting of This Committee and continue through the end of the next
178 Biennial Organizational Meeting so long as they continue to be an officer. For officers
179 who are not continuing as members into the new term, their member term shall be
180 extended independent of their qualifying member class.
- 181 D. Member class terms are as follows:
- 182 1. The terms of Public Ballot members will be four years. Their elections will coincide
183 with Presidential Primary elections.
- 184 2. Ex-Officio terms are determined by their qualifying office:
- 185 a. Incumbent public officers begin their term when they take public office.
- 186 b. The highest finishing Democrat members begin their term when they would have
187 taken public office had they won.
- 188 3. Designated member terms are determined by their qualifying office:
- 189 a. DNC members, officers of the CDP, CDP Regional Directors begin their term
190 when they take their DNC or CDP office.
- 191 b. ADEM EBoard Members begin their term at the Biennial Organizational Meeting.
192 The outgoing ADEM Eboard Member serves an extended term that includes the
193 Area Biennial Organizational Meeting.
- 194 c. As previously stated, Past Chair, Director of Clubs, and the Director of
195 Grassroots Organizing serve an extended term that coincides with their term as
196 an officer.
- 197 4. Ex-Officio and Designated member terms last as long as the individual holds the
198 office, or in the case of highest finishing Democrats for the same term for the office
199 for which they were a candidate.
- 200 5. Alternate members serve at the pleasure of their appointer for the same term as their
201 appointer.
- 202 6. Associate member terms are coincident with their term in the qualifying body that
203 appointed them to This Committee.

204 Section 4. Oath and Dues

- 205 A. In their capacity as public officials, members are required to swear the Oath or
206 Affirmation of Allegiance to the Constitution of the United States and the Constitution of
207 the State of California.

- 208 B. There shall be biennial dues for Voting and Alternate members of This Committee, in an
209 amount set forth in Policies and Procedures. Lifetime and Associate members have their
210 dues waived.
- 211 C. The dues requirement must be met for a member to be credentialed and eligible to vote
212 or exercise any member rights including the appointment of an alternate.

213 Section 5. Prohibition on Dual Membership

214 There shall be no dual membership.

- 215 A. A person who becomes eligible for membership on more than one basis shall, within
216 thirty (30) days of such duality, inform the Secretary of the eligibility and identify the
217 position that he or she wishes to occupy.
- 218 B. If the person fails to indicate which position he or she elects to occupy, This Committee,
219 by majority vote, shall make the determination.
- 220 C. The Secretary shall certify to the Chair the remaining position(s) as vacant and eligible
221 for election.

222 ARTICLE III. VACANCIES AND REMOVALS

223 Section 1. Definition of Vacancy

- 224 A. A vacancy occurs when a Public Ballot, Ex-Officio, Designated, Appointed, or Alternate
225 member:
- 226 1. Changes voter registration from the district where elected or appointed, or
 - 227 2. Is removed or resigns from This Committee, or
 - 228 3. Is incapacitated or re-registers as other than Democrat, or
 - 229 4. When a Voting member is appointed as a Lifetime member, or
 - 230 5. Upon the death of a Public Ballot, Ex-Officio, Designated, or Appointed member.
- 231 B. A vacancy also occurs when an Assembly District elects fewer Public Ballot members
232 than it is entitled to elect.
- 233 C. A vacancy also occurs when an Assembly, Senate, or Congressional District fails to
234 nominate a candidate or when the nominee or elected official declines to serve on This
235 Committee.

236 Section 2. Replacement

- 237 A. A vacancy in a Public Ballot or Article III, Section 1, C Ex-Officio membership shall be
238 filled by a vote of This Committee no earlier than the first regular meeting of This

239 Committee after the meeting at which either the Secretary or the Chair declares the
240 vacancy. Filling the vacancy shall be the first item on the agenda and shall follow
241 Policies and Procedures Section VI. E. Internal Election Voting Procedure.

242 B. In the period between certification of the primary election where Central Committee
243 appears on the ballot and the end of the term, any vacancy in a Public Ballot or Article
244 III, Section 1, C Appointed membership shall be filled by the top vote-getting member-
245 elect not already a Public Ballot, Ex-Officio, or Appointed member of This Committee.

246 C. A Legislative Caucus, Article VI, Section 1, may recommend a candidate for
247 replacement of a Public Ballot member or Article III, Section 1, C, Ex-Officio member
248 vacancy occurring in its own district Article VI, Section 2 and shall follow Policies and
249 Procedures Section VII. H. Area or Caucus Nominated Positions.

250 D. A vacancy among the Area Vice Chairs shall be filled in accordance with Article IV,
251 Section 4, B, 2.

252 E. Any other Ex-Officio or Designated member vacancy shall be filled by the respective
253 electing body.

254 Section 3. Role of Alternate During Vacancy

255 A. When a Voting member vacancy occurs, with the exception of members removed for
256 cause, the Alternate may continue to serve and vote as the former member's Alternate
257 until a new member is selected in accordance with these Bylaws. Once the new member
258 is seated, the Alternate's membership terminates.

259 B. If the Alternate chooses not to serve or they become an Article III.1.A vacancy
260 themselves, the position will remain vacant until a new member is selected in
261 accordance with these Bylaws.

262 C. If they choose to run to fill the vacancy, the Alternate will not have a vote for the
263 purpose of filling the vacancy at any Legislative Caucus or Central Committee Meeting.

264 Section 4. Removal by Lack of Attendance

265 A. A member may remove themselves by lack of attendance at either Central Committee or
266 Area meetings. A member who has removed themselves by lack of attendance is
267 ineligible for Central Committee membership for the remainder of the biennial term.

268 B. All Public Ballot, Designated, and Appointed members have attendance requirements at
269 Central Committee and Area meetings. The presence of a member's Alternate fulfills the
270 obligation of representing the Democratic voters but does not excuse an absence.

271 1. Any Public Ballot, Designated, or Appointed member, with absences from four (4)
272 consecutive or six (6) total meetings in a calendar year has failed to meet the
273 minimum level of attendance and has removed themselves.

274 C. All Alternates, including Ex-Officio Alternates, have a Central Committee attendance
275 requirement when their appointing member is absent and are required to attend all Area
276 meetings.

277 1. Any Alternate member with absences from four (4) consecutive or six (6) total
278 meetings in a calendar year when serving in lieu of their appointer has failed to meet
279 the minimum level of attendance and has removed themselves.

280 D. All Associate members have attendance requirements at Area meetings.

281 1. Any Associate member with absences from two (2) consecutive or three (3) total
282 meetings in a calendar year has failed to meet the minimum level of attendance and
283 has removed themselves.

284 E. Petition for Excused Absence

285 1. A member may petition the Executive Board for an excused absence via the online
286 member form. Excused absences include but are not limited to; work, health,
287 religious observances, or emergencies.

288 Section 5. Removal by Endorsement of a non-Democratic Candidate

289 A. Any member, other than an incumbent elected official of the California legislature or U.S.
290 Congress, who individually endorses a non-Democratic candidate has removed
291 themselves unless the following criteria are met:

292 1. Filing has closed,

293 2. There are no Democrats in the race and

294 3. The Party has completed its endorsements and has not otherwise weighed in.

295 B. If a member is notified by the Party via email their name has been used in an
296 endorsement by a non-Democratic candidate, the member shall write a letter to the
297 candidate requesting the candidate cease and desist from using their name and provide
298 a copy of this letter to the Secretary within seventy-two (72) hours of the date of the
299 email. Absent this letter, the use of their name will be considered an endorsement and
300 the member has removed themselves.

301 C. A member who has removed themselves by endorsement of a non-Democratic
302 Candidate is ineligible for Central Committee membership for the remainder of the
303 biennial term.

304 Section 6. Removal for Cause

305 A. Any member, other than an incumbent elected official of the California legislature or U.S.
306 Congress, may be removed for cause by a two-thirds (2/3) vote of This Committee.

307 B. Cause shall be defined as:

- 308 1. Where there is an endorsed candidate, campaigning for a non-Democratic candidate
309 or publicly advocating that voters should not vote in that contest;
- 310 2. Committing the Party to unauthorized expenditures;
- 311 3. Criminal conviction involving moral turpitude;
- 312 4. Chronic alcohol or substance abuse affecting ability to serve;
- 313 5. Violations of this organization's Code of Conduct;
- 314 6. Engaging in behavior detrimental to the purpose of the Democratic Party; or
- 315 7. Any other reason set forth in this organization's Policy and Procedures.

316 Section 7. Credentials Challenge Procedure

- 317 A. A member of This Committee may initiate a credentials challenge when they suspect
318 one or more of the following conditions apply:
- 319 1. Falsification of voter registration for the purpose of membership in This Committee.
- 320 2. Failure to meet the membership requirements enumerated in Article II-Membership
321 Section 1-5 of these Bylaws, Policies and Procedures Section II-Membership
322 Subsection A, and/or Section C-K.
- 323 B. The Secretary shall refer the matter to the Credentials Committee to consider
324 recommending removal and shall notify the member via email of the pending action and
325 will include the written challenge.
- 326 C. The Credentials Committee will meet for a technical review of the Bylaws, Policies and
327 Procedures and the written challenge to the membership. If the Credentials Committee
328 determines by a sixty percent (60%) vote that the challenge as presented meets the
329 criteria for grounds for removal, the Credentials Committee shall prepare a list of the
330 relevant Bylaws and Policies and Procedures. The meeting should be held within
331 fourteen (14) days of the date the member was notified.
- 332 D. If the Credentials Committee has determined the challenge meets the criteria for the
333 grounds for removal, the Chair will schedule a meeting with the Executive Board, the
334 affected member, and the member who made the challenge to review the facts and
335 circumstances of the challenge and the material provided by the Credentials Committee.
336 The meeting should be held within seven (7) days of the date the Credentials Committee
337 meeting and may be added to the agenda of an already scheduled Executive Board
338 meeting.
- 339 1. The affected member may appear in person or may supply a written response to the
340 membership challenge, and any persons wishing to support or deny the request, with
341 the Chair having the option to limit the number of persons who may appear before
342 them.

- 343 2. Following the presentation, the room will be cleared for deliberations and vote by the
344 Executive Board.
- 345 3. If any member of the Executive Board is either an affected member or the member
346 who made the challenge, they must recuse themselves from the deliberations and
347 the vote. If both the Chair and Chair Pro-Tem have recused themselves, the
348 Executive Board will elect a different Executive Board member to chair the
349 deliberations and voting.
- 350 4. A vote to recommend removal of the member requires two-thirds (2/3) of the
351 Executive Board voting in favor of removal. If the Executive Board does not reach a
352 two-thirds (2/3) vote, the member retains their membership. The Secretary will notify
353 the affected member of the decision.
- 354 E. If the Executive Board has recommended removal via credentials challenge, the matter
355 will be taken up for consideration at the next Central Committee meeting as the first item
356 on the agenda and prior to filling any vacancies. The affected member shall be offered
357 the opportunity to appear before This Committee and show cause why removal is
358 unwarranted.
- 359 F. Any vote taken shall be conducted pursuant to Policies and Procedures Section VI, E.
360 Internal Voting Procedure.
- 361 G. Upon removal or censure by a two-thirds (2/3) vote of This Committee, the Secretary
362 shall notify the affected person of This Committee's action.
- 363 H. If a member has been removed, said former member is ineligible for Central Committee
364 membership for the remainder of the biennial term.
- 365 I. If a member resigns or is removed by their appointer during the credentials challenge,
366 said former member is ineligible for Central Committee membership for the remainder of
367 the biennial term.

368 Section 8. Ethics Complaints and Removal for Cause Procedure

- 369 A. A complaint shall be filed via the San Diego County Democratic Party Ethics Committee.
- 370 B. The Chair of This Committee shall refer the matter to the Ethics Committee.
- 371 C. If the Chair of This committee is either an affected member or the member who made
372 the complaint, the Co-Chairs of the Ethics Committee shall take the complaint and The
373 Chair of This Committee shall recuse themselves from the matter.
- 374 D. The composition and operation of the Ethics Committee shall be set forth in the Policies
375 and Procedures.
- 376 E. The Ethics Committee shall convene to review the complaint within fourteen (14) days of
377 submission.

- 378 F. The Ethics Committee shall evaluate and review the matter pursuant to the steps set
379 forth in the Policies and Procedures.
- 380 G. After convening to review the complaint, the Ethics Committee shall have thirty (30) days
381 to make its recommendation to the Executive Board. Should the Ethics Committee
382 require additional time, it shall request that time from the Executive Board which may
383 grant that request with a simple majority.
- 384 H. The Ethics Committee may recommend a suspension of a member while the Ethics
385 Committee completes the review, if the Ethics Committee believes the member could be
386 a danger to themselves, members of This Committee, or members of the Party. Such a
387 suspension must be recommended by a unanimous vote. The Executive Board may
388 approve the suspension by a two-thirds (2/3) vote. A suspension shall be effective
389 immediately, it can be appealed to the Central Committee which may revoke the
390 suspension by a simple majority of those present and voting. The Executive Board may
391 also revoke a suspension by a simple majority or those present and voting.
- 392 I. The Ethics Committee may recommend, but are not limited to:
- 393 1. Removal for Cause
- 394 2. Censure
- 395 3. Non-disciplinary settlement of the complaint (e.g. third-party mediation, an apology,
396 cultural sensitivity training, warning, etc.)
- 397 J. The Ethics Committee shall notify the Chair of This Committee of their recommendation.
398 The Chair shall place the item on the agenda of the net regularly scheduled Executive
399 Board meeting within fourteen (14) days of the receipt of the recommendation. The Co-
400 Chairs of the Ethics Committee, a member of the Ethics Committee representing the
401 dissenting opinion if any, and the subject of the complaint shall be involved at the
402 meeting.
- 403 K. At an Executive Board meeting where an Ethics recommendation is heard, the following
404 process shall be followed.
- 405 1. The Co-Chairs of the Ethics committee shall present the Ethics committee findings
406 and recommendations. If there is a dissenting opinion a member of the Ethics
407 committee may present the dissenting opinion.
- 408 2. The member who is the subject of the complaint shall be afforded the opportunity to
409 present their defense.
- 410 3. Following the presentation, the room will be cleared for deliberation and vote by the
411 Executive Board.
- 412 4. If any member of the Executive Board is either an affected member or the member
413 who made the complaint, they must recuse themselves from the deliberations and

414 the vote. If both the Chair and Chair Pro-Tem have recused themselves, the
415 Executive Board will elect a different Executive Board member to chair the
416 deliberations and voting.

417 5. The Executive Board may vote to recommend censure of the member with a two-
418 thirds (2/3) vote in favor of censure. If the Executive Board fails to reach the
419 threshold there will be no censure. The Secretary will notify the affected member of
420 the decision.

421 6. The Executive Board may vote to recommend a removal for cause with a two-thirds
422 (2/3) vote in favor of removal. If the Executive Board fails to reach the threshold there
423 will be no censure. The Secretary will notify the affected member of the decision.

424 7. The Executive Board may vote to approve a non-disciplinary settlement of the
425 complaint via a sixty percent (60%) vote. The non-disciplinary settlement would
426 resolve the complaint and shall not be submitted to the Central Committee for action.

427 8. The Executive Board may vote by a simple majority to dismiss the complaint.

428 9. If the Executive Board fails to reach a consensus on the complaint, the complaint will
429 be closed without decision.

430 L. If the Executive Board has recommended removal or censure, the matter will be taken
431 up for consideration at the next Central Committee meeting as the first item on the
432 agenda and prior to filling any vacancies. The affected member shall be offered the
433 opportunity to appear before This Committee and show cause why removal or censure is
434 unwarranted.

435 M. Any vote taken shall be taken pursuant to the Policies and Procedures, Internal Voting
436 Procedure.

437 N. Upon removal or censure by a two-thirds (2/3) vote of This Committee, the Secretary
438 shall notify the affected person of This Committee's action.

439 O. If a member has been removed, said former member is ineligible for Central Committee
440 membership for the remainder of the biennial term.

441 P. If a member resigns or is removed by their appointer during any removal process, said
442 former member is ineligible for Central Committee membership for the remainder of the
443 biennial term.

444 Section 9. Censure

445 A. This Committee may consider a censure of a member, candidate or public official with a
446 two-thirds (2/3) vote of This Committee. The following provision must apply before a vote
447 is taken:

- 448 1. A censure resolution drafted and approved by the Ethics Committee shall be
449 submitted to the Executive Board.
- 450 2. The Executive Board shall review the censure resolution and may approve with a
451 two-thirds (2/3) vote.
- 452 3. At least 7 days' notice is required prior to This Committee considering a censure
453 resolution. Notice must be given to This Committee and to the person(s) being
454 considered for censure.
- 455 B. A member who is censured may be suspended or removed from their committees or
456 leadership positions by a two-thirds (2/3) vote of This Committee.
- 457 C. A candidate who is censured by This Committee may be removed from consideration for
458 endorsements by This Committee and excluded from all provisions for endorsement.
- 459 D. The censure resolution, once approved, shall be read out loud and attached to the
460 minutes of the meeting.

461

462 ARTICLE IV. OFFICERS

463 Section 1. List of Officers and Membership Requirements

464 The officers of This Committee are Chair, four Vice-Chairs, Secretary, Controller, three
465 Directors, and the Most Recent Past Chair.

- 466 A. Public Ballot, Ex-Officio, Designated, Appointed, Lifetime, and Alternate members are
467 eligible to serve as officers.
- 468 B. Each Area as defined in Article VII, Section 1 shall have a Vice Chair.
- 469 C. The Directors shall be the Director of Administration, the Director of Clubs, and the
470 Director of Grassroots Organizing.
- 471 D. The Most Recent Past Chair is the person whom has most recently served as chair of
472 the SDCDP and whom is a different individual than the current Chair for up to two
473 biennial terms of the SDCDP. No vacancy is created if the Most Recent Past Chair
474 declines to serve.
- 475 E. Officers who lose their Central Committee eligibility during the biennial term, and are
476 otherwise members in good standing, shall continue in their Executive Board role for up
477 to thirty (30) days to secure an Officer eligible membership.

478 Section 2. Elections

479 A. All officers shall be elected at the Central Committee Biennial Organizational Meeting in
480 January following certification of the State Primary Election. The terms of the incumbent
481 officers shall expire and the newly elected officers shall assume their positions at the
482 adjournment of that meeting.

483 B. Elections shall be by a majority vote of This Committee. The vote shall be conducted
484 pursuant to Policies and Procedures Section VI, E. Internal Voting Procedure. The Area
485 Vice Chairs shall be members of the Central Committee who are members of the Area
486 caucus that they represent.

487 1. The four Area Vice Chairs shall be elected separately by the Central Committee
488 members who caucus in their respective areas.

489 2. Elections shall be by a majority vote. The vote shall be conducted pursuant to
490 Policies and Procedures Section VI, E. Internal Voting Procedure

491 3. Elections shall be at the Area meetings on the second (2nd) Tuesday in January
492 following the certification of the State Primary Election.

493 4. Vice Chairs shall be ratified by a simple majority of This Committee, the vote shall be
494 conducted pursuant to Policies and Procedures Section VI, E. Internal Voting
495 Procedure. Should This Committee fail to ratify a Vice Chair, a vacancy shall occur
496 and shall be remedied as set forth in Article IV, Section 4.

497 C. The Executive Board positions for Secretary, Controller and the Director of
498 Administration shall:

499 1. Be nominated by the Nomination Committee as set forth in the Policies and
500 Procedures. If there is only one candidate for an office, election shall be by voice
501 vote.

502 2. If there is more than one candidate, the vote shall be conducted pursuant to Policies
503 and Procedures Section VI, E. Internal Voting Procedure.

504 3. If no candidate receives a majority vote, a run-off election shall be held between the
505 two candidates receiving the most votes, the vote shall be conducted pursuant to
506 Policies and Procedures Section VI, E. Internal Voting.

507 D. The Director of Grassroots Organizing shall:

508 1. Be selected by the GO Team Regional and Countywide Coordinators (not including
509 Data Coordinators) who shall select one nominee for election to the Office of Director
510 of Grassroots Organizing no later than November 15 following the certification of the
511 State Primary Election.

512 2. Director of Grassroots Organizing shall be ratified by a simple majority of This
513 Committee, the vote shall be conducted pursuant to Policies and Procedures Section
514 VI, E. Internal Voting Procedure. Should This Committee fail to ratify a Director of

515 Grassroots Organizing, the GO Team Coordinators will be asked to provide a new
516 nominee for ratification. Should This Committee fail to ratify the second nominee, a
517 vacancy shall occur and shall be remedied as set forth in Article IV, Section 4.

518 F. The Director of Clubs shall:

519 1. Be selected by the Council of Clubs Presidents who shall select one nominee for
520 election to the Office of Director of Clubs at the November Council of Clubs meeting
521 and no later than November 15 following the certification of the State Primary
522 Election.

523 2. Director of Clubs shall be ratified by a simple majority of This Committee, the vote
524 shall be conducted pursuant to Policies and Procedures Section VI, E. Internal
525 Voting Procedure. Should This Committee fail to ratify a Director of Clubs, the
526 Council of Clubs will be asked to provide a new nominee for ratification. Should This
527 Committee fail to ratify the second nominee, a vacancy shall occur and shall be
528 remedied as set forth in Article IV, Section 4.

529 Section 3. Removal of Officers

530 A. An officer or member of the Executive Board may be removed from office by a two-thirds
531 (2/3) vote of This Committee after receiving either:

532 1. A recommendation by two-thirds (2/3) vote of the Executive Board, or

533 2. Submission to the Executive Board of a petition signed by at least twenty-five
534 percent (25%) of the voting members of This Committee, or

535 3. For Area Vice Chairs, submission of a petition signed by the majority of the voting
536 members of their Area Caucus.

537 B. A vote to remove an Officer shall be held at a properly noticed meeting of This
538 Committee where quorum is present. Notice of meeting shall specify that such action is
539 being considered.

540 C. An officer may be removed by a sixty percent (60%) vote of the Executive Board after
541 four (4) absences from regular meetings of the Executive Board.

542 D. An officer may be removed if he or she fails to file plans required by these Bylaws within
543 thirty (30) days of the date that such a plan has been requested in writing by the
544 Executive Board.

545 Section 4. Vacancies

546 A. At the beginning of each Executive Board term, the Executive Board will elect a Chair
547 Pro-Tem from among the four Vice-Chairs. In the absence of the Chair, the Chair Pro-
548 Tem shall preside. In the absence or inability of said Pro-Tem, another Chair Pro-Tem
549 shall be elected in the same manner.

550 B. When there is a vacancy for an officer position, the position shall be filled in the manner
551 set forth in Article IV, Section 2 with the exception of its calendar provisions.

552 1. Notice and Election:

553 a. The majority of the Executive Board may determine that the timeline merits
554 acceleration and notice the vacancy via email or call a special meeting for this
555 purpose. Otherwise, notice shall be given at the first meeting of This Committee
556 to be held after the vacancy occurs and also by email to the full Central
557 Committee within three (3) business days following the meeting.

558 b. A meeting to fill the vacancy requires at least seven (7) days' notice to This
559 Committee.

560 c. The election or ratification shall take place at the next regular meeting of This
561 Committee following notice.

562 2. For Area Vice Chairs:

563 a. During a Vice Chair vacancy, Area meetings will be convened by the Area's
564 previously elected Vice Chair Pro-Tem, ratified Area elected Administration
565 Committee representative, or Area Secretary in that order. In the absence of
566 members in those roles a majority of the Executive Board shall designate a
567 member of the Area to run the meetings.

568 b. When following a regular timeline, notice shall be given at the first meeting of the
569 Area or Central Committee to be held after the vacancy occurs and also by email
570 to the full Central Committee within three (3) business days following the
571 meeting.

572 c. Nomination and Area election shall take place at the next regular or special
573 meeting of the Area. See Policies and Procedures, Section VII. H. Area or
574 Caucus Nominated Positions.

575 3. For Secretary, Controller, or Director of Administration:

576 a. At least seven (7) days shall be allowed for application submissions. The process
577 and deadline for applications will be specified in the email notice to all Central
578 Committee members announcing the vacancy.

579 b. The Executive Board shall serve as the Nomination Committee for a mid-term
580 vacancy for Secretary, Controller, or Director of Administration.

581 4. For Director of Grassroots Organizing:

582 a. Notice shall be given via email to the full Central Committee and all GO Team
583 Regional and Countywide Coordinators within three (3) business days after the
584 vacancy occurs.

- 585 b. Nomination shall take place at the next regular meeting of the GO Team
586 Regional and Countywide Coordinators.
- 587 5. For Director of Clubs:
- 588 a. Notice shall be given via email to the full Central Committee and the Clubs
589 Council email list within three (3) business days after the vacancy occurs.
- 590 b. Nomination shall take place at the next regular meeting of the Council of Clubs.
- 591 6. The Chair, or their designee, is responsible for sending email notice of any officer
592 vacancy through the Central Committee and Area email lists.

593 **Section 5. Duties of Officers**

594 **A. The Chair**

- 595 1. Shall serve as the chief executive officer and official spokesperson of This
596 Committee,
- 597 2. Carry out the policies of This Committee and its Executive Board,
- 598 3. Manage, direct, and hire staff, with such hiring to be ratified by the Executive Board,
- 599 4. Serve in the Ex-Officio capacity without a vote on all SDCDP committees,
- 600 5. Be authorized, subject to Executive Board approval, to create SDCDP committees in
601 addition to those specified in Policies and Procedures, and to appoint Chairs and
602 members to those committees, and
- 603 6. Perform other duties as directed by the Executive Board.

604 **B. The Area Vice-Chairs**

- 605 1. Shall represent their respective areas on the Executive Board,
- 606 2. Serve as the chief officer and official spokespersons for their areas to This
607 Committee,
- 608 3. Be responsible for coordinating the political activities of their areas, including
609 candidate recruitment and support, endorsement recommendations, grassroots
610 organizing, outreach, voter registration, and Get-Out-The-Vote (GOTV).
- 611 4. Be prepared to preside in the temporary absence of the Central Committee Chair, if
612 elected as Chair Pro-Tem elected pursuant to Article IV Section 4,
- 613 5. Be prepared to act as Chair, should the position of Chair become vacant, until the
614 vacancy is filled pursuant to Article IV, Section 2,
- 615 6. Perform other duties of the Chair at the discretion of the Chair,

- 616 7. Perform other duties as directed by the Executive Board,
- 617 8. Area Vice Chairs may designate another Central Committee member from their Area
618 to serve on the Executive Board in their place in the event of a temporary absence,
- 619 9. In their Areas, Vice-Chairs shall:
- 620 a. Support and coordinate official Party sponsored events and activities such as the
621 annual fundraiser,
- 622 b. Coordinate area fundraising to support candidates, offices, and mailings,
- 623 c. Schedule, notice, and conduct Area meetings as specified in the Policies and
624 Procedures,
- 625 d. Provide guidance and leadership to the Executive Board and This Committee,
- 626 e. Implement the policies of the Executive Board and This Committee,
- 627 f. Develop and refine policy presentations for consideration by the Executive
628 Board,
- 629 g. Review legal and personnel matters for presentation to the Executive Board, and
- 630 h. Carry out any other duties required by these Bylaws.
- 631 10. Submit attendance records and minutes for regular and special meetings to the
632 County Party Secretary.

633 C. The Secretary

- 634 1. Shall maintain all membership records, attendance records and journals of the
635 Central Committee and Executive Board,
- 636 2. Maintain current membership lists of SDCDP committees,
- 637 3. Attend all meetings of This Committee and the Executive Board and take records of
638 the proceeding of such meetings, including records of attendance,
- 639 4. Make available minutes of these meetings to members of This Committee,
- 640 5. Serve on the Credentials Committee, and
- 641 6. Perform other duties as directed by the Executive Board.

642 D. The Controller

- 643 1. Shall be responsible for the receipt and custody of This Committee's funds,
- 644 2. Keep the financial record of This Committee,

- 645 3. Present an income statement and balance sheet at each meeting of This Committee,
646 4. Allow any member of This Committee to inspect the financial records after the receipt
647 of reasonable notice,
648 5. Perform other duties as directed by the Executive Board, and
649 6. The Controller in office at the end of the fiscal year shall be responsible for closing
650 the books for that fiscal year and shall complete any tax forms or financial reporting
651 forms pertaining to all or part of his or her term of office.

652 E. The Director of Administration

- 653 1. Shall keep the Bylaws of This Committee current and consistent with the law,
654 2. Draft Policies and Procedures for approval by This Committee,
655 3. Chair the Administration Committee and the Credentials Committee,
656 4. Accept, file, and number all proposed Resolutions, proposed Policy and Procedure
657 changes, and proposed Bylaw changes for review by the Administration Committee,
658 5. Report the results of this review to This Committee,
659 6. Manage Credentials Committee process, and
660 7. Perform other duties as directed by the Executive Board.

661 F. The Director of Clubs

- 662 1. Shall be responsible for the organization of Democratic Clubs and Democratic
663 support/affinity organizations,
664 2. Be the Custodian of the bylaws and membership records of all chartered
665 organizations,
666 3. Oversee the budget, income, and expenditures of the Council of Clubs,
667 4. Present a coordinated Annual Plan for the development and the activities of
668 Democratic Clubs and Democratic support/affinity organizations to This Committee in
669 accord with the Policies and Procedures,
670 5. Support the Council of Clubs and coordinate activities with This Committee in accord
671 with the Annual Plan,
672 6. Serve as Ex-Officio without a vote on the Council of Clubs. If the Director of Clubs is
673 also a current Club President s/he can appoint a member of the club to vote on the
674 club's behalf, and

675 7. Perform other duties as directed by the Executive Board.

676 **G. The Director of Grassroots Organizing**

677 1. Shall serve on the Executive Board as a voting member,

678 2. Act in an advisory capacity to the current administration, and

679 3. Perform other duties as directed by the Executive Board.

680 **H. The Immediate Past Chair**

681 1. Shall serve on the Executive Board as a voting member,

682 2. Preside over the Nomination Committee as part of the Central Committee biennial
683 organization process,

684 3. Act in an advisory capacity to the current administration, and

685 4. Perform other duties as directed by the Executive Board.

686 **I. The Chair Pro-Tem**

687 1. Preside in the absence of the Central Committee Chair,

688 2. Chair the Resolutions Committee, and

689 3. Accept, file, and number all proposed Resolutions for review by the Resolutions
690 committee.

691 **Section 6. Auxiliary Authorities**

692 The Chair shall have the power to appoint or remove a General Counsel and a Media Relations
693 Coordinator. These appointees have no voting rights unless they are already a member of This
694 Committee.

695 **A. The Treasurer**

696 1. Shall serve under the direction of the Controller and is not automatically a member of
697 the Executive Board,

698 2. Not be restricted from holding a separate position on the Executive Board,

699 3. Be a registered Democrat, but need not be a member of This Committee,

700 4. Be subject to the advice and consent of the Executive Board,

701 5. Be ratified by a majority vote of This Committee at its first regular meeting after the
702 appointment is made,

703 6. Be responsible for the timely filing of campaign spending records,

- 704 7. Complete any tax forms or financial reporting forms, and
705 8. Coordinate with the Controller in the preparation of financial statements by providing
706 campaign spending records and other material considerations.

707 **B. The General Counsel**

- 708 1. Shall be licensed to practice law in the state of California,
709 2. Be a registered Democrat, but need not be a member of This Committee,
710 3. Attend Steering Committee, Executive Board, and Central Committee meetings in an
711 advisory capacity only,
712 4. Be subject to the advice and consent of the Executive Board, and
713 5. Be ratified by a majority vote of This Committee at its first regular meeting after the
714 appointment is made.

715 **C. The Parliamentarian**

- 716 1. Shall assist the Chair regarding Robert's Rules of Order,
717 2. Be a registered Democrat, but need not be a member of This Committee.

718 **D. The Media Relations Coordinator**

- 719 1. Shall be subject to the advice and consent of the Executive Board,
720 2. Be a registered Democrat, but need not be a member of This Committee, and
721 3. Be ratified by a majority vote of This Committee at its first regular meeting after the
722 appointment is made.

723 E. This Committee may create additional auxiliary authorities by defining them in Policies
724 and Procedures.

725 F. Nothing shall prevent This Committee from approving compensation for the holder of a
726 contracted position.

727 **ARTICLE V. MEETINGS**

728 **Section 1. Number of Regular Meetings**

729 This Committee shall hold at least nine (9) meetings in an election year and at least six (6)
730 meetings in non-election years. The Biennial Organizational Meeting is the first regular meeting
731 of the new term and takes place in January following the certification of the Statewide Primary
732 Election. A regular meeting may also be an endorsement meeting if it has been noticed in
733 accord with these Bylaws Article XIII, Section 3.

734 **Section 2. Area Meetings**

735 The Areas shall meet at least once every ninety (90) days on dates that do not conflict with
736 Central Committee meetings. The date, time, and location of Area meetings shall be determined
737 by vote of the Area’s members. The Biennial Organizational Area Meeting is the first regular
738 Area meeting of the new term and takes place in January following the certification of the
739 Statewide Primary Election. An Area meeting may also be an endorsement recommendation
740 meeting if it has been noticed in accord with Article XIII, Section 3.

741 **Section 3. Special Meetings**

742 Special meetings are limited to the agenda items necessitating the special meeting and may be
743 called by the Chair or as specified in the Policies and Procedures. The notice requirements and
744 procedure shall be set forth in Policies and Procedures.

745 **Section 4. Credentialing**

746 A. A roster of credentialed members shall be prepared prior to each regular meeting of This
747 Committee and shall be used for all meetings that are held prior to the next regular
748 meeting of This Committee.

749 B. Credentialing policies including changes to the credentialed roster during the period shall
750 be set forth in Policies and Procedures.

751 **Section 5. Quorum**

752 A quorum of This Committee shall be composed of a majority of the members of the Central
753 Committee entitled to vote. An Area meeting quorum shall be composed of twenty-five percent
754 (25%) of those members eligible to vote for regular meetings, twenty-five percent (25%) of those
755 members eligible to vote for friendly incumbent recommendation meetings where there is no
756 declared Democratic challenger, and thirty-three percent (33%) of those members eligible to
757 vote for all other endorsement recommendation meetings.

758 **Section 6. Participation and Voting**

759 A. A member must be physically present to participate or vote at any Central Committee
760 meeting, Area meeting, or Legislative Caucus. Proxy and absentee voting are
761 prohibited.

762 B. An Affinity club Associate member has the right to speak in Areas without a
763 credentialed Associate member for that club. Affinity clubs are limited to one vote in
764 any Area or Legislative Caucus.

765 **Section 7. Motions**

766 The number of votes required to pass a motion, make a recommendation, or make an
767 endorsement will be based on those present and voting unless otherwise specified in these
768 Bylaws or Policies and Procedures. In all instances, a motion to table shall be subject to a two-
769 thirds (2/3) vote.

770 Section 8. Notice

771 The Notice requirements and procedure shall be set forth in Policies and Procedures.

772 **ARTICLE VI. CAUCUSES**

773 Section 1. Legislative Caucus

774 A. Definition

775 A Legislative Caucus shall include all Public Ballot, Ex-Officio, Designated, Appointed,
776 Lifetime, Alternate, and Associate members of the Central Committee who are
777 registered to vote in said district.

778 B. Vacancies

779 The Area Vice Chair with the largest number of registered Democrats in the district will
780 serve as the presiding officer for the relevant caucus for the purposes of making a
781 recommendation to fill a vacancy in the district.

782 **ARTICLE VII. AREAS**

783 In order to create a more efficient and effective Central Committee, the San Diego County
784 Democratic Central Committee shall be divided into regional areas. Such division will facilitate
785 more grassroots participation through regular Area meetings. Candidate recruitment will be
786 enhanced through this regional process by employing the perspective and knowledge of the
787 local Central Committee members, who will have more time for vetting candidates and ballot
788 measures. The Areas shall then convey the results to the Executive Board. The result will be a
789 streamlined endorsement process when the full Central Committee convenes to deliberate and
790 vote.

791 Section 1. Definition

792 The Central Committee shall be divided into four Areas – North, South, East, and Metro West
793 whose boundaries shall be defined and set forth in the Policies and Procedures.

794 Section 2. Membership

795 Central Committee members as defined in Article II, Section 1 shall have the right to vote on
796 official Central Committee business in front of their respective areas.

797 Section 3. Coherence

798 A. The duly elected leader (Vice Chair) of each Area shall sit on the Executive Board of the
799 San Diego County Democratic Party.

- 800 B. If Areas create leadership positions that mirror the directorships on This Committee –
801 e.g., Secretary – those individuals shall work with their counterparts on This Committee
802 to ensure coherence and effectiveness.
- 803 C. The Areas shall act in a manner that does not conflict with these Bylaws and This
804 Committee’s Policies and Procedures.

805 ARTICLE VIII. EXECUTIVE BOARD

806 Section 1. Membership

807 The Executive Board shall consist of the officers of This Committee.

808 Section 2. Duties

809 The Executive Board shall:

- 810 A. Implement the policies of This Committee,
811 B. Develop and refine policy presentations for consideration by This Committee,
812 C. Review legal and personnel matters for presentation to This Committee, and
813 D. Carry out any other duties required by these Bylaws.

814 Section 3. Meetings

815 The Executive Board shall meet in a manner set forth in the Policies and Procedures. The Chair
816 of the Central Committee or a majority of the board members may call a special meeting or
817 change the regular meeting date of the Executive Board upon seventy-two (72) hours’ notice to
818 each member of the Executive Board.

819 Section 4. Voting

820 Neither proxy voting nor absentee voting shall be permitted at any Executive Board meeting.
821 However, this prohibition shall not be construed as to disallow electronic voting.

822 Section 5. Quorum

823 A quorum of the Executive Board is composed of a majority of the officers of the Executive
824 Board.

825 ARTICLE IX. COMMITTEES

826 Section 1. Definition

- 827 A. This Committee has Standing, Special Purpose, and Ad Hoc Committees.

- 828 B. The makeup, leadership, function, duties, and rules governing these Committees
829 shall be set forth in the Policies and Procedures.
- 830 C. The Chair may appoint members to serve on any Committee with the consent of the
831 Executive Board and subject to the provisions in the Policies and Procedures.
- 832 D. "Gender" shall mean one being either "self-identified female" or "other than self-
833 identified female" including gender non-binary and gender non-conforming. "Gender
834 balance" shall mean of the gender necessary to maintain, achieve or improve equal
835 division on a committee.

836 **Section 2. Standing Committees**

- 837 A. The Administration Committee to assist in drafting, reviewing, and recommending
838 amendments to the Bylaws, Policies and Procedures, and to serve on the Credentials
839 Committee.
- 840 B. The Club Development Committee to assist the development of Democratic clubs and to
841 aid in the support of chartered clubs.
- 842 C. The Grassroots Organizing Committee to provide leadership for the SDCDP's precinct
843 based voter contact program known as the Grassroots Organizing (GO) Team.
- 844 D. The Resolutions Committee to review proposed resolutions submitted for endorsement
845 to This Committee.
- 846 E. The Ethics Committee to review and evaluate allegations of unethical behavior or
847 activities involving any Democrat residing in San Diego County.

848

849 **Section 3. Special Purpose Committees**

- 850 A. The Candidate Support and Assistance Committee (CSAC) supports Democratic
851 candidates for partisan state-level offices.
- 852 B. The Communications Committee to assist in managing and implementing the SDCDP
853 communications plan.
- 854 C. The Credentials Committee to review any credentials concerns or membership eligibility
855 challenges for accordance with the Bylaws and Policies of This Committee.
- 856 D. The Membership Development Committee to increase engagement in the activities of
857 the Party, both by Central Committee members and non-members, and to develop and
858 implement a program ensuring that Central Committee membership reflects the diversity
859 of registered Democrats in San Diego County.
- 860 E. The Nomination Committee to review applicants for the Executive Board as set forth in
861 the Policies and Procedures.

862 F. The Voter Registration Committee to develop and implement a plan for increasing
863 Democratic Voter Registration in San Diego County.

864 G. The Platform Committee to develop and amend the platform of the San Diego County
865 Democratic Party.

866 Section 4. Ad Hoc Committees

867 Ad Hoc Committees may be created in accord with the Policies and Procedures.

868 ARTICLE X. DEMOCRATIC ORGANIZATIONS

869 Section 1. Definition and Purpose

870 A. A Democratic Club is an organization of Democrats allied by defined geographic area,
871 special interest, or cultural community. A Club's purpose is to support and strengthen the
872 Democratic Party through the political development, activity, and advocacy of its
873 membership. A Club's objectives are to foster active interest in the local, state and
874 national Democratic Party, to contribute to San Diego County Democratic Party
875 leadership and responsibility, to support the campaigns of Democratic candidates
876 representing the Club's constituency, and to engage in grassroots outreach, organizing
877 and recruitment within its area, or special interest or cultural community.

878 B. A Democratic Coalition is an association of regionally affiliated representatives of the
879 San Diego County Democratic Party Central Committee, California Democratic Party,
880 Democratic Clubs, and Democratic-friendly organizations (such as labor unions). A
881 Democratic Coalition's purpose is to coordinate and promote the common goals of the
882 entities represented, to develop and implement projects that are beneficial to Democrats
883 and Democratic organizations in the region, to support the campaigns of Democratic
884 candidates in the region, and to foster Democratic grassroots organizing efforts in the
885 region. A Democratic Coalition is not a governing body for the entities whose members
886 associate with it.

887 C. The Council of Clubs is an informal assembly of Democratic Club and Democratic
888 Coalition presidents or their designated representatives. The Council's purpose is to
889 foster communication and cooperation between Council members, to assist in building
890 the organizational capacity of Clubs and Coalitions, to develop and implement projects
891 that are beneficial to Council members' operations, and engage in other activities as the
892 Council deems appropriate. The Council of Clubs is not a governing body for the entities
893 represented.

894 Section 2. Authorization

895 A Democratic Club or Democratic Coalition shall charter annually with This Committee to be
896 authorized as the Democratic Club for a defined geographic area, special interest or cultural
897 community, or the Democratic Coalition for a specific region.

- 898 A. This Committee shall charter at most one Democratic Coalition per Central Committee
899 Area.
- 900 B. This Committee shall charter clubs with a geographic focus. These clubs are typically
901 named for the community and boundaries may overlap. These clubs are known as
902 Geographic Clubs and caucus in the Area they represent.
- 903 C. This Committee may charter a Democratic Club that seeks to address a unique
904 population, cultural community, special interest, or demographic. These clubs are known
905 as Affinity Clubs and have a countywide voice. Affinity clubs designate the Area where
906 their primary member will. caucus and may seek and be approved for additional
907 representation in other Areas.
- 908 D. This Committee may charter a Democratic Club affiliated with an educational institution.
909 These clubs are known as Academic Clubs and caucus in the Area where the institution
910 is located.
- 911 E. Club charters and additional Affinity Club Associate memberships shall be considered
912 through September of a Statewide or Presidential election year. New club chartering
913 shall resume with the January Biennial Organization meeting.
- 914 F. The Executive Board, upon recommendation by the Director of Clubs, may renew a
915 club's charter when all requirements have been met and the next regular Central
916 Committee meeting is at least forty-five (45) days from the previous meeting.

917 Section 3. Requirements

- 918 A. Membership shall be open to all Democrats regardless of race, religion, national origin,
919 sex or sexual orientation, or gender identity.
- 920 1. A Club or Coalition's voting members shall be defined as members who are
921 registered Democrats in San Diego County or have expressed the intention of
922 becoming registered Democrats in San Diego County as soon as they are eligible to
923 register to vote.
- 924 2. A Club or Coalition's non-voting membership may include individuals that are
925 registered as other than Democratic Party
- 926 B. To charter, the Club or Coalition must have at least twenty (20) voting members and will
927 have a voice in their designated Area.
- 928 C. To obtain an Associate member, the Club or Coalition must have at least twenty (20)
929 unique voting members.
- 930 D. At least two-thirds (2/3) of all those who make up the Club or Coalition shall be
931 registered Democrats or individuals who have expressed the intention of becoming
932 registered Democrats as soon as they are eligible.

933 E. Only registered Democrats, or those who have expressed the intention of becoming
934 registered Democrats as soon as they are eligible, may serve as Club or Coalition
935 officers or vote on Club or Coalition business.

936 F. The Club or Coalition’s bylaws shall have a process that governs the selection of
937 potential representatives to the CDP and SDCDP.

938 G. The Club or Coalition shall meet individually at least once quarterly and for all
939 endorsement votes and all meeting dates, times, and locations shall be provided to the
940 SDCDP at least fourteen (14) days prior to the meeting for publication on the SDCDP
941 website. A copy of the notice, agenda, and minutes for business meetings or
942 endorsement meetings shall be supplied via email to the Director of Clubs and the
943 SDCDP.

944 H. The club shall meet the requirements for endorsements in these Bylaws XIII.
945 Endorsements, Section 7 Rules Concerning Endorsements by Chartered Clubs.

946 I. As stated in Section 5 below, the use of the word “Democratic” shall be subject to the
947 approval of the Executive Board when a chartered club or coalition solicits funds.

948 J. Additional rules for the appointment and credentialing of Associate members and the
949 chartering process shall be set forth in the Policies and Procedures.

950 **Section 4. Suspension, Revocation and/or Denial of a Club or Coalition’s**
951 **Charter.**

952 If, assuming the alleged facts are true, good cause exists for suspension, revocation or denial of
953 renewal of a charter, such allegations shall first be presented to the Executive Board at its
954 regularly scheduled meeting according to the procedure provided below:

955 A. The Executive Board shall determine if it will give consideration to an allegation and if
956 so, will place it on its agenda for a designated subsequent meeting.

957 B. At least twenty (20) days’ written notice shall be provided to the president of the affected
958 Club or Democratic Coalition, at the mailing address filed with the Central Committee at
959 application for charter or renewal of charter, specifying the allegation and giving notice of
960 the date the allegation will be heard. The Club or Coalition President or another
961 designee shall be allowed to respond to the allegation at the Executive Board meeting
962 noticed.

963 C. The Executive Board, by a two-thirds vote, may recommend to This Committee that it
964 suspend, revoke or deny renewal of the Club or Coalition’s charter.

965 D. At least thirty (30) days’ notice to the members of This Committee and to the President
966 of the affected Club or Coalition shall precede such a recommendation. The notice shall
967 specify the allegation and findings by the Executive Board.

- 968 E. Approval of the Executive Board’s recommendation shall require a two-thirds (2/3) vote
969 of This Committee, the vote shall be conducted pursuant to Policies and Procedures
970 Section VI, E. Internal Voting Procedure. Such approval shall be effective immediately.
- 971 F. If This Committee approves the recommendation of the Executive Board to suspend,
972 revoke or deny renewal of a charter, the Secretary shall give said Club or Coalition
973 written notice of the decision.
- 974 G. If a Club or Coalition’s charter is revoked or not renewed, no other club or support/affinity
975 organization shall be chartered using the same name for the twelve (12) months
976 immediately following such revocation or denial of renewal.

977 **Section 5. Affiliated Organizations**

978 Pursuant to Elections Code Section 20201, the Executive Board may permit any organization to
979 use the title Democrat or Democratic in its name when soliciting for the use of the Democratic
980 Party; however, the organization shall not, by itself, constitute a representation that funds
981 solicited by that organization are being solicited for the use of the Democratic Party.

982 **ARTICLE XI. ANNUAL BUDGET**

983 **Section 1. Fiscal Year**

984 The Fiscal Year of This Committee shall run from January 1, through December 31, of each
985 calendar year.

986 **Section 2. Budget Process**

- 987 A. The Controller shall develop an annual budget in coordination with the Executive Board.
- 988 B. The Executive Board shall present the annual budget to This Committee for ratification
989 by majority vote. The vote shall be conducted pursuant to Policies and Procedures
990 Section VI, E. Internal Voting Procedure.
- 991 C. Proposed changes to an approved annual budget shall be sent to the Controller, who
992 shall make a recommendation to the Executive Board.
- 993 1. A proposed amendment less than or equal to one thousand dollars (\$1,000) may be
994 enacted by a simple majority vote of those present at a regular meeting of the
995 Executive Board.
- 996 2. Proposed amendments above one thousand dollars (\$1,000) may not be enacted
997 without the approval of a simple majority of This Committee.
- 998 D. Additional rules, requirements, and responsibilities of the budget process shall be set
999 forth in the Policies and Procedures.

1000
1001
1002
1003
1004

1005
1006

1007
1008
1009
1010

1011
1012

1013
1014
1015

1016

1017

1018
1019
1020

1021
1022

1023

1024
1025

1026
1027
1028
1029
1030

ARTICLE XII. REQUIREMENTS FOR EXPENDITURES

Section 1. Budgeted Expenditures

Usual and ordinary operating expenditures that are authorized in accordance with a ratified annual budget may be paid upon approval by the Chair of the Central Committee or by the affected Area Vice Chair.

Section 2. Unbudgeted Expenditures

Shall be made in accordance with the Policies and Procedures.

ARTICLE XIII. ENDORSEMENTS

Section 1. Resolutions

This Committee may consider and take public positions on any matter of general public concern as resolutions.

A. Any registered San Diego County Democrat may submit a resolution for consideration by the Central Committee. All Resolutions shall:

1. Adhere to and reflect the goals and principles of This Committee as enumerated in these Bylaws and the Platforms of the National, State, and This Committee’s Platform.
2. Be signed by a member of the Central Committee,
3. Follow the submission format set forth in the Policies and Procedures.

Section 2. Nonpartisan Candidates and Ballot Proposition/Initiatives

A. This Committee may endorse candidates for nonpartisan offices providing:

1. The candidate is a registered Democrat,
2. Endorsements are not given to more candidates than there are open seats for the office,
3. The office does not extend beyond the San Diego County boundaries,
4. The candidate has declared their intention to run to the Registrar of Voters, the State of California, This Committee, or the Chair of This Committee,
5. Reasonable attempts are made to notify all declared candidates who the Party has established with certainty are registered Democrats are notified regarding the date, time, and place of all relevant meetings and of the endorsement process at least five (5) business days in advance of the meeting. A qualified candidate, as defined in Article XIII, Section 2, 4, who declares their intention to run for an office after notice

1031 of recommendation or endorsement has been provided to all other candidates will be
1032 sent all relevant information and allowed to participate at the discretion of the
1033 meeting convener, but in no instance, will said discretion require notice beyond that
1034 which has already been given.

1035 6. A Democratic candidate may speak or may designate a Central Committee member
1036 to speak or read a letter on their behalf.

1037 7. The candidate has requested the Central Committee endorsement and returned all
1038 required documentation at least two (2) business days prior to the meeting where
1039 endorsement or recommendation will be considered.

1040 8. The filing deadline has passed, unless the candidate is an incumbent or in races that
1041 have been identified as strategically critical.

1042 a. For races that are fully enclosed within an Area, upon recommendation by the
1043 Area, This Committee may endorse incumbents early and without a
1044 questionnaire.

1045 b. For races that cross Area boundaries, This Committee may endorse incumbents
1046 early and without a questionnaire following a recommendation by the Areas or
1047 upon recommendation by the Executive Board.

1048 c. A race may be designated as strategically critical following a preliminary
1049 recommendation by a two-thirds (2/3) vote by the Area(s), secondary
1050 recommendation by the Executive Board, and approval by a two-thirds (2/3) vote
1051 of This Committee.

1052 d. In special elections, a race may be designated as strategically critical by a two-
1053 thirds (2/3) vote of the Executive Board in lieu of the Area voting to recommend
1054 on the designation.

1055 e. Endorsements in races designated strategically critical may be considered at the
1056 next Central Committee meeting following the designations providing all notice
1057 and Questionnaire requirements have been met.

1058 B. This Committee shall approve one or more candidate questionnaires to be completed
1059 and submitted prior to endorsement by all eligible non-incumbent nonpartisan
1060 candidates for office fully within San Diego County.

1061 C. Positions on ballot initiatives and propositions may be taken by This Committee.
1062 However, This Committee shall not take a position on any statewide initiative that is
1063 contrary to that of the Central Committee of the California Democratic Party.

1064 Section 3. Notice for Endorsement and Recommendation Meetings

1065 All Central Committee endorsement meetings and Area endorsement recommendation
1066 meetings require prior notice to the membership.

- 1067 A. Notice is hereby given: the first two Central Committee meetings occurring after the
1068 close of filing, including any extended filing, for Primary, General or Special Elections
1069 may consider any race or measure appearing on the ballot for endorsement.
- 1070 B. Notice is hereby given: the first two Area Committee meetings occurring after the close
1071 of filing, including any extended filing, for Primary, General or Special Elections may
1072 consider any race or measure appearing on the ballot in that Area for a recommendation
1073 for endorsement.
- 1074 C. Notice is hereby given: the first two Central Committee meetings following a Primary
1075 Election may consider an endorsement in any run-off race lacking an endorsed
1076 Democratic candidate.
- 1077 D. Notice is hereby given: the first two Area Committee meetings following a Primary
1078 Election may consider a recommendation for endorsement in any run-off race lacking an
1079 endorsed Democratic candidate.
- 1080 E. At least fourteen (14) days' notice shall be given prior to the meeting in which This
1081 Committee considers an endorsement for a specific candidate race or a ballot measure.
- 1082 F. At least seven (7) days' notice shall be given prior to the meeting in which an Area
1083 considers a recommendation for a specific candidate race or a ballot measure.
- 1084 G. At least thirty (30) days' notice shall be given to Clubs prior to the meeting in which an
1085 Area considers a recommendation for a specific candidate race or ballot measure.
- 1086 H. The Executive Board may, with at least seven (7) days' notice, call a special meeting of
1087 This Committee to consider endorsing a candidate or a ballot measure

1088 Section 4. Ratings for Democratic Candidates

- 1089 A. Once an Area or This Committee has adopted a no endorsement or no consensus
1090 recommendation, the endorsement process is complete. There is no requirement to
1091 examine the candidates further; however, the Chair or Vice Chair may entertain a motion
1092 to rate each of the candidates: a) Qualified, b) Unacceptable, or c) No Position.
- 1093 B. If a motion has been made and seconded to rate the candidates, then all candidates
1094 must be reconsidered, one time only, for a rating. Each candidate may be rated
1095 individually. The Central Committee or an Area has the option to rate candidates as a
1096 group or as individuals or in any combination thereof as the body sees fit so long as
1097 each candidate is not examined for a rating more than once. The threshold to pass a
1098 "Qualified" or "Unacceptable" rating is sixty percent (60%).
- 1099 C. When only one previously rated as Qualified candidate advances to a top-two runoff,
1100 they automatically become the endorsed candidate.
- 1101 D. In all other cases, any rating made in a Primary Election does not carry over to the
1102 General Election.

1103 Section 5. Recision of Endorsements, Positions, or Ratings

1104 This Committee by a two-thirds (2/3) vote may rescind any endorsement, position, or rating
1105 previously made in a nonpartisan race.

1106 Section 6. Rules Concerning Candidates

1107 This Committee may consider a vote to designate a candidate as “Do not vote for”. The
1108 threshold for the designation is sixty percent (60%).

1109 Section 7. Rules Concerning Endorsements by Chartered Clubs

1110 A. Chartered clubs shall endorse only registered Democrats.

1111 B. Non-Democratic candidates may only be rated qualified or unacceptable.

1112 C. Chartered clubs shall notice their full membership that endorsement consideration will be
1113 made in a particular race or races at least fourteen (14) days prior to the meeting.
1114 Notification shall be made by email to the full membership or, absent an email address,
1115 by U.S. Mail or an alternative method as specified in the club’s bylaws.

1116 D. Reasonable attempts are made by the club to notify and invite all declared candidates
1117 who the Party has established with certainty are registered Democrats regarding the
1118 date, time, and place of the club’s meetings and of the club’s endorsement process at
1119 least five (5) business days prior to the meeting. A copy of any meeting notice sent to
1120 candidates shall be supplied via email to the Director of Clubs and the SDCDP.

1121 E. Requests for information regarding candidates from the club to the Party office must be
1122 made at least seven (7) business days prior to the meeting.

1123 F. Endorsements by chartered clubs shall not be construed as the official endorsement of
1124 either the California Democratic Party or the San Diego County Democratic Party. Words
1125 to that effect shall be clearly visible wherever a chartered club's endorsement is referred
1126 to.

1127 G. Any publication of endorsements by chartered clubs shall clearly delineate between
1128 endorsed candidates and candidates rated qualified.

1129 H. All local Democratic candidates must have an opportunity to speak or be allowed a
1130 surrogate to speak on their behalf at the endorsement meeting for their race.

1131 I. If a club fails to comply with the rules concerning endorsements, the Executive Board
1132 may suspend all their endorsement voting rights, until the matter has been resolved.

1133 ARTICLE XIV. Elected Officials

1134 Section 1. Vote of No Confidence

1135 This Committee, by a two-thirds (2/3) vote, may express no-confidence in an elected
1136 Democratic Official. An Area may make a recommendation, by a two-thirds (2/3) vote, that This

1137 Committee express no-confidence in an elected Democratic Official whose district is fully
1138 enclosed in their Area.

1139 Section 2. Request for Resignation

1140 This Committee, by a two-thirds (2/3) vote, may request the resignation of an elected
1141 Democratic Official. An Area may make a recommendation, by a two-thirds (2/3) vote, that This
1142 Committee request the resignation of an elected Democratic Official whose district is fully
1143 enclosed in their Area.

1144 Section 3. Removal of Friendly Incumbent Endorsement Designation

1145 This Committee may disallow early incumbent endorsement designation to any officeholder who
1146 endorses a non-Democratic candidate in any challenged political race or endorses a non-
1147 Democratic candidate in a non-challenged political race and a Democratic challenger is
1148 subsequently endorsed by the Party who fails to withdraw their endorsement of the non-
1149 Democratic challenger immediately.

1150 A. The Chair shall inform said candidate of the removal of consideration for early incumbent
1151 endorsement status upon request of the Executive Board or Area.

1152 B. In the event that the candidate appeals this removal, an affirmative majority vote of This
1153 Committee members at a properly noticed meeting shall be required to restore early
1154 incumbent endorsement consideration.

1155 C. Candidates who have been removed from early incumbent endorsement consideration
1156 may complete a candidate questionnaire and apply for endorsement consideration
1157 following the filing deadline for the office to which they are incumbent.

1158 ARTICLE XV. Democratic State Central Committee (DSCC) 1159 Delegation

1160 Section 1. DSCC Appointment

1161 A. As part of the Biennial Organization, the Chair of This Committee and Public Ballot
1162 members shall be automatically elected to serve as a representative of this County
1163 Committee to the State Committee as part of the SDCDP DSCC Delegation, provided
1164 they have submitted written intent that they wish to serve on the DSCC via the member
1165 form.

1166 B. Any remaining representatives apportioned to SDCDP by the State Committee shall be
1167 elected at-large from This Committee's Voting, Alternate, and Associate members in
1168 accordance with the Policies of This Committee.

1169 C. If there are more interested candidates than there are delegation positions, they will be
1170 added to the DSCC delegation waitlist. New members appointed following the Biennial
1171 Organization may add themselves to the DSCC delegation waitlist via the member form.

1172 D. Representatives to the Executive Board of the DSCC will be selected by This Committee
1173 from the SDCDP DSCC Delegation following the CDP Convention in odd-numbered
1174 years in accordance with DSCC requirements and the Policies of This Committee.

1175 E. Dual representation is not allowed:

1176 1. Members must choose between representation to the CDP via the ADEM
1177 membership or via the SDCDP delegation within five (5) calendar days of their latter
1178 election and notify the SDCDP with written notification via the member form. A
1179 member who fails to notify the SDCDP of their selection has vacated the position in
1180 the SDCDP delegation.

1181 2. If a member is elected via the ADEMS to an ADEM Executive Board seat, they will
1182 automatically become a Designated member of the SDCDP and any previously
1183 allotted SDCDP delegation position is vacated.

1184 F. The names of the delegation members will be publicly available via the SDCDP Website.

1185 Section 2. Term and Vacancies

1186 A. Representatives shall serve as part of the SDCDP DSCC Delegation for the remainder
1187 of the biennial term as long as they remain a member of This Committee.

1188 B. Vacancies will be declared and filled in accordance with the Policies of This Committee.

1189 ARTICLE XVI. RULES

1190 Section 1. Amendment of the Bylaws or Policies and Procedures

1191 A. This Committee may amend these Bylaws with a two-thirds (2/3) vote. Seven (7) days'
1192 notice is required to amend the Bylaws.

1193 B. The Policies and Procedures may be amended at any meeting of This Committee with a
1194 sixty percent (60%) vote.

1195 C. The process for the submission and review of proposed amendments is set forth in the
1196 Policies and Procedures.

1197 Section 2. Robert's Rules of Order

1198 The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall
1199 govern This Committee, including Areas, caucuses, and committees, in all cases in which they
1200 are applicable and in which they are not inconsistent with these Bylaws, except that in all
1201 instances a motion to table shall be subject to a two-thirds (2/3) vote.